

CCS Insights: Retrenchment 31 – Actions to be taken during Retrenchment Exercise

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Retrenchment Exercise

Actions to be taken during Retrenchment Exercise

Hold discussion with employee or their trade union

If you haven't done it yet, Offer VSS or MSA

Choose who is to be retrenched

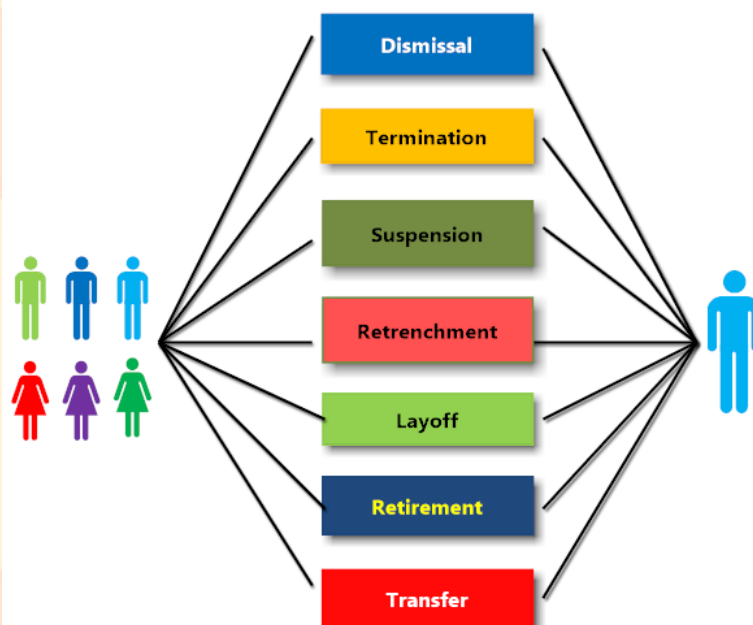
Give notice to employees involved in Retrenchment

Pay termination benefits to those entitled

Assist the affected employees in finding work

Notify Department of Labour

Involuntary Separation of Employees



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裁员行动

在裁员行动中所应该采取的行动

与员工或他的职工会讨论

如果还没有做过，先实行自愿离职或互惠离职计划

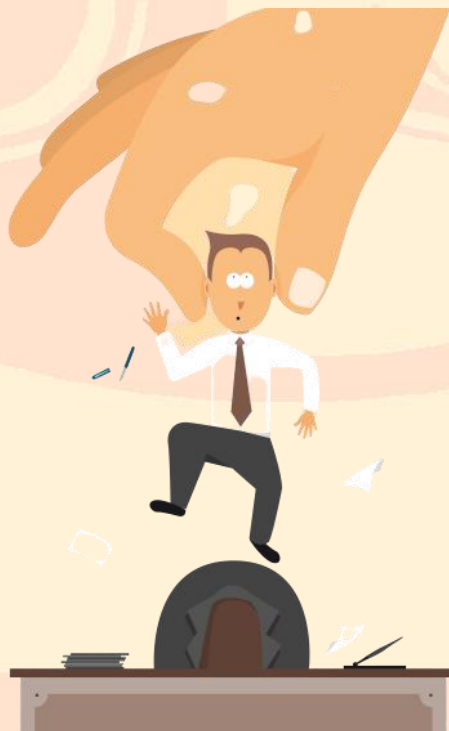
选谁被裁员

给予涉及裁员的员工通知

给予符合资格的员工裁员赔偿福利

协助涉及裁员的员工寻找工作

知会劳工部



**For further consultation, please
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